



City of Santa Barbara
PARKS AND RECREATION DEPARTMENT

Santa Barbara Arts & Crafts Show Advisory Committee

REGULAR MEETING

Tuesday, August 12, 2008

LOCATION: Cabrillo Pavilion Arts Center, 1118 East Cabrillo Blvd.

6:30pm Screening of New Members

7:00 pm – 9:00 pm Regular Meeting

MEETING AGENDA

1. **ROLL CALL**
Committee
Open, Art
Charlene Kraft, Art
Kevin Healy, Craft
Marilyn Loperfido, Craft
Open, Member At Large
Arnoldo Gonzales, Parks and Recreation Commission Liaison
Staff
Judith McCaffrey, Recreation Manager
Recreation Specialist
Kisha Gianni, Monitor
2. **APPROVAL OF MINUTES** July 8, 2008 (Attachment 1)
3. **AGENDA ADJUSTMENTS**
4. **ANNOUNCEMENTS**
5. **PUBLIC COMMENT**
Any member of the public may address the Committee for up to one minute on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.
6. **REVIEW CURRENT SHOW MEMBERSHIP (As of 8/7/08): 191 Members (+1 member)**
ARTS: 77 out of 90 Art Section
Approved Wait List: 3
Unapproved Wait List: 3
CRAFTS: 114 out of 180
Approved Wait List: 5
Unapproved Wait List: 3
7. **OLD BUSINESS**
 - a. **Ad Hoc Committee Report – Screening procedures, Violations**
Staff Recommendation: Receive report from Ad Hoc Committee members; ask questions; open public comment and bring back Committee for discussion.
 - b. **Update on Advisory Committee Election**
Staff Recommendation: Receive report from staff; ask questions; open public comment and bring back Committee for discussion.
8. **NEW BUSINESS**
 - a. **Extending Advisory Committee Terms for Kevin Healy and Charlene Kraft by 6 months**
Staff Recommendation: Receive report from Ad Hoc Committee members; ask questions; open public comment and bring back Committee for discussion and action.

9. STAFF REPORTS

- a. East Cabrillo Sidewalk Replacement Project (construction dates 4/21/08-8/29/08)
- b. Attendance Report
- c. Skateboard Park
- d. Special Events
 - Upcoming Holiday Shows:
 - Saturday, August 30th- Labor Day Show
- e. General Correspondence
- f. Construction Report
 - a. Mission Bridge Replacement (delayed until Fall 2009)
 - b. West Cabrillo Sidewalk Replacement
 - c. Fess Parker's New Hotel (opening summer 2009)
- g. Publicity

10. CITATIONS, COMPLAINTS AND INCIDENTS

11. AGENDA ITEMS FOR NEXT MEETING – TUESDAY, SEPTEMBER 9, 2008

12. REGULAR MEETING ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Judith McCaffrey at 897-1982. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements. Santa Barbara Arts and Crafts Show, Administrative Office, Cabrillo Pavilion Arts Center, 1118 East Cabrillo Blvd, Santa Barbara, CA 93103, (805) 897-1982



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6:30pm Screening of New Members

7:00 pm – 9:00 pm Regular Meeting

DRAFT MINUTES

1. ROLL CALL

Committee

Open, Art

Charlene Kraft, Art- present

Kevin Healy, Craft- present

Marilyn Loperfido, Craft- present

Open, Member At Large

Arnoldo Gonzales, Parks and Recreation Commission Liaison- absent

Staff

Judith McCaffrey, Recreation Manager-
present

Recreation Specialist

Kisha Gianni, Monitor- absent

2. APPROVAL OF MINUTES April 8, 2008 (Attachment 1)

May 13, 2008 (Attachment 2)

June 10, 2008 (Attachment 3)

The minutes were approved.

3. AGENDA ADJUSTMENTS

4. ANNOUNCEMENTS

5. PUBLIC COMMENT

Any member of the public may address the Committee for up to one minute on any subject within the jurisdiction of the Committee that is not scheduled for a public discussion before the Committee.

Mr. Cercedo commented that his wife Christine is very happy in the show. He would like to volunteer time to help develop a publicity plan for next year.

6. REVIEW CURRENT SHOW MEMBERSHIP (As of 7/3/08): 190 Members (+2 members)

ARTS: 77 out of 90 Art Section

Approved Wait List: 3

Unapproved Wait List: 1

CRAFTS: 113 out of 180

Approved Wait List: 5

Unapproved Wait List: 0

7. OLD BUSINESS

a. Ad Hoc Committee Report – Screening procedures, Violations

Staff Recommendation: Receive report from Ad Hoc Committee members; ask questions; open public comment and bring back Committee for discussion.

Ms. Loperfido distributed a copy of the show rules and regulations that she had marked up with all proposed changes suggested by the Ad Hoc Committee and some that she has suggested. The Ad Hoc Committee has not yet been able to officially meet to discuss all of the proposed changes yet, but

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Ms. Loperfido led the Advisory Committee through the document and briefly discussed some of the committee's ideas and proposals. This item will be continued at next meeting. Ms. Loperfido stated that she would like to have an Ad Hoc Meeting at 5:30pm before the next Advisory Committee meeting. Mrs. McCaffrey said that would be fine and asked Ms. Loperfido to confirm that the meeting will take place closer to August, so she can send out the required meeting notice.

b. Publicity Plan 2008

Staff Recommendation: Receive staff report; ask questions; open public comment and bring back Committee for discussion and action.

The Advisory Committee reviewed the proposed publicity plan and approved its implementation as presented with the exception of renewing the Santa Barbara Visual Arts Alliance membership. Instead Committee members voted to place one more advertisement in Passport Magazine. Ms. Loperfido commented that she would like to get the old A-Frame show sign out of the ceramics studio and put a fresh coat of paint on it. She's also like to set up a display at the weekly concert series. Mrs. McCaffrey commented that she'd be happy to provide an area on the grass at the concerts for a show display to be set up.

c. Clarify Attendance/Leave of Absence Rules During Construction Projects

Staff Recommendation: Review current rules; ask questions; open public comment and bring back Committee for discussion and action.

It was moved and seconded to suspend all minimum attendance requirements in the Art and Craft Sections during the Bridge Construction project. The motion was seconded and carried.

8. NEW BUSINESS

a. Discuss Election to Replace 2 Expiring Position(s) and/or Potential Extension of 2 Committee Member Terms by 6 months (Craft Position: (filled by Marilyn Loperfido) and Art Position: (currently open)

Staff Recommendation: Proposed by M. Loperfido and K. Healy; ask questions; open public comment and bring back Committee for action.

It was moved to extend the terms of Marilyn Loperfido and open Art Section position by 6 months. The motion was seconded and carried.

The Advisory Committee approved that a new ballot and nomination form be sent out in the Art Section with corrected length of term to be noted.

b. Upcoming Space Assignment Meeting- available spaces, two new spaces added in Art Section, update on removal of two electrical fixtures in B. Stapen's space.

Staff Recommendation: Receive staff report; ask questions; open public comment and bring back Committee for action if necessary.

Mrs. McCaffrey presented the revised space assignment sheets noting available spaces in the Art and Craft sections. She noted that the electrical fixtures will be removed from B.J. Stapen's space, but the time frame of when that will happen has not yet been determined by Public Works.

9. STAFF REPORTS

- a. East Cabrillo Sidewalk Replacement Project (construction dates 4/21/08-8/29/08)
- b. Attendance Report
- c. Skateboard Park
- d. Special Events

Upcoming Holiday Shows:

- Saturday, August 2nd- Fiesta Show

- Saturday, August 30th- Labor Day Show
- e. General Correspondence
- f. Construction Report
 - a. Mission Bridge Replacement (delayed until Fall 2009)
 - b. West Cabrillo Sidewalk Replacement
 - c. Fess Parker's New Hotel (opening summer 2009)
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10. CITATIONS, COMPLAINTS AND INCIDENTS

Committee members discussed a recent written complaint received on Art Section member Henry Voss and Mr. Voss' response. Committee moved, seconded and approved giving Mr. Voss a formal written warning concerning his behavior as a new show member. Committee members encouraged staff to include comments encouraging Mr. Voss to be cooperative with other show members and to state that his behavior was not acceptable. Staff was also instructed to send Mr. Voss a copy of the Code of Conduct and a copy of the show setup procedures.

11. AGENDA ITEMS FOR NEXT MEETING – TUESDAY, AUGUST 12, 2008

Election Update
 Extending K. Healy and C. Kraft's terms by 6 months.

12. REGULAR MEETING ADJOURNMENT

Screening of New Members/ Add-Ons
July 8, 2008

LAST	FIRST	SECTION	DESCRIPTION	DECISION	CAUTIONS
Voss	Henry	Art	Add- On, artist brought some molds of the metal sculpture that he will be making. Committee reviewed and invited him back when he has completed a few sculptures for review.	Nothing to screen.	
Fisher	Dana	Craft	Santa Barbara Fun Book with Mr. Fisher's photographs in it Committee encouraged Mr. Fisher to come back and screen in his digital photographs	0-3 not approved	